



Steering Committee Minutes

APPROVED

Monday, April 18, 2022

2:00-4:00 pm SCE Building 40-140

Baldwin Park __Veronica Valenzuela	Covina Valley <u>X</u> Ryan Maddox <u>X</u> Virginia España	Pomona __Enrique Medina <u>X</u> Miguel Hurtado	Consortium <u>X</u> Ana Ramos
Bassett <u>X</u> Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Gale Lee	Partners/guest Present: <u>X</u> Omideh Miri (Mt. SAC)
Charter Oak <u>X</u> Ivan Ayro __Michelle Lee	Mt. SAC <u>X</u> Madelyn Arballo <u>X</u> Tami Pearson		

Check in: 2:07 pm

No Public Comment

The Steering Committee Minutes for 3/21/22 was unanimously approved on 3/22/22 and 3/23/22

Objectives for the day

Consortium Updates:

Budget Update:

- Madelyn shared the Consortium budget. She mentioned that at this point, all districts should receive their carryover check for \$75,000. The amounts are populated in NOVA.
- Noted that members need to modify their budget plan in NOVA.
- Lisa Zahn will send an email explaining how to proceed with these changes.
- Madelyn stated that the CAEP 20/21 carryover is \$0. 21-22 Consortium carryover will be lower once some of the checks are sent.

Consortium Manager Hiring:

- Madelyn and Tami explained the Job Descriptions for the hiring process. Job will be posted.

Survey consortium professional development:

- Madelyn will send via email the survey regarding how we are doing before and after pandemic. Should we keep the conferences?
- Miguel Hurtado and Veronica Valenzuela volunteered to develop the survey.

CFAD

- This is due on May 2nd, and it will need to be certified by each district.
- Members need to update the fiscal contacts in NOVA

Mt. SAC Transitions

- **Adult Ed Day – May 20, 2022**

- Last Adult Ed Day was very successful. There were more than 100 attendees. Students were able to connect to Student Services and they requested transportation.
 - This year the Adult Ed Day will be on May 20, 2022 and plan is in progress. Required a Student registration smart sheet and transportation. The flyer is ready to send by tomorrow to the Steering Committee members to distribute to teachers and school staff. Q Code was added for registration.
 - Madelyn asked what the members' thoughts on the desired topics? What departments should be involved?
- **Counselor** (share budget impact) – Special Admit, transitions.
 - Madelyn shared the Consortium budget. She proposed that some funds approximately \$45,000 to \$50,000 can be allocated for a counselor to get students into credit courses. This was approved last year so no vote is necessary. We will hire a counselor begin in August 2023.

Consortium 3-Year Plan update & input needed (Omideh Miri)

- Omideh Miri explained and shared handouts of the 3-Year Plan that list the desired activities for each member.
- Reminded members the 3-Year Plan is due in June 20th in NOVA

MEMBERS SCHOOL UPDATE:

Mt. SAC: Students are back in person, however 1,000 lower before pandemic. ESL students prefer online classes.

Charter Oak: Difficult to transition in person classes. Slowing increasing attendance.

HLPAE: CTE coming back with good attendance; distance ed is still being offered.

Covina-Valley: CTE continuing to grow but it is difficult to get back students. The number HS Diploma students dropped.

Bassett: CTE classes are full. There are both hybrid classes and in person.

Rowland: ESL attendance increased 30%. The attendance for classes are 50% online.

There is a need for rooms to teach online classes. For testing, Adult Secondary is growing. There is a new full time counselor to help students transition to College.

Adjourned: **4:00 pm**